



E-Learning Development/Support - Project Proposal Form
 Please use this form to apply for e-learning funding or requests for e-learning consultancy/support

Please expand the table formatting to an appropriate length to fit your text by typing in the table cells.

1	Name of College: Worcester Sixth Form College
2	Project Title: Improving Access to e-learning for post 16 learners
3	Name, e-mail and phone number of project contact: Steve Ryding shr@wsfc.ac.uk 01905 362626
4	Date Proposal Submitted: 5 March 2008
5	Are you applying for consultancy/support or funding: Funding
6	<p>Project Overview and Rationale:</p> <p>Existing Provision</p> <ul style="list-style-type: none"> • The College currently benefits from having a well maintained and stable network • There is a good ratio of work stations to full-time students. • Every teaching room has network access and most are equipped with a data projector. • There are periods during the day when the demand for open access student work stations exceeds the number available. • Currently staff and students all have access to the college VLE based on Moodle as well as shared file areas. • In addition to standard software there is a wide range of specialist applications in use which facilitate administrative tasks and promote learning. <p>It is certain that future education policy will promote e-learning and that students and staff will make greater demands on resources.</p> <p>Future Developments</p> <p>The College would intend to develop the learning environment with the following characteristics:</p> <ol style="list-style-type: none"> 1. The development of the existing network infrastructure. 2. Wireless access for students to the internet (using their own laptops), from most areas of the college, including exterior social areas. 3. Wireless access to the internet for guests in key areas of the college eg. meeting rooms. 4. A number of small student study areas with some work stations, wireless provision and mains sockets. Where possible these would be linked to departments thus permitting informal support and supervision.

	<p>Project Bid</p> <p>As part of the above the college is bidding for support for the development of wireless facilities within college in a number of key areas and provision of some “basic laptop” computers for students who currently may not have access to a work station at home.</p>														
7	<p>Key Objectives and Project Deliverables – what will the funding achieve:</p> <ol style="list-style-type: none"> 1. Development of network systems by college technical staff which will support secure wireless access for students to the network and their own file area. 2. Installation and operation of suitable hardware to provide “wireless hotspots” in key study areas and the provision of a dedicated server. 3. Provision of a number of laptop machines which would be available for student loan. This will be managed by the Learning resources Centre. 														
8	<p>Expected timescale for completion of project:</p> <ol style="list-style-type: none"> 1. Trial of wireless access systems April 2008 2. Full implementation of wireless systems and server June 2008 3. Purchase of laptops and implementation of loan system June 2008 														
9	<p>Team Members, roles and responsibilities:</p> <ol style="list-style-type: none"> 1, Development of technical systems (Network manager Steve Dean) 2. Installation of hardware (Technical support William Taylor) 3. Purchase of laptops (Ray Varley Technical Support Manager) 4. Implementation and monitoring of laptop loan system (J Davies, Learning Resources Manager) 5. Project Coordination and Evaluation (Steve Ryding Adult learning Co-ordinator) 														
10	<p>Budget. How much are you bidding for and how will the money be spent? Please be as comprehensive as possible:</p> <table> <tr> <td>Provision and installation of dedicated server</td> <td>£500</td> </tr> <tr> <td>Wireless and cabling accessories</td> <td>£200</td> </tr> <tr> <td>Installation costs (technical support)</td> <td>£500</td> </tr> <tr> <td>Development of systems (network support)</td> <td>£500</td> </tr> <tr> <td>Provision of laptop machines and storage facility</td> <td>£3000</td> </tr> <tr> <td>Project management</td> <td>£300</td> </tr> <tr> <td>Total</td> <td>£5000</td> </tr> </table>	Provision and installation of dedicated server	£500	Wireless and cabling accessories	£200	Installation costs (technical support)	£500	Development of systems (network support)	£500	Provision of laptop machines and storage facility	£3000	Project management	£300	Total	£5000
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11	<p>Which students/courses are involved –</p> <p>HND learners, Access to Higher Education Learners who are following a programme of study specifically for level 4 entry Foundation Year Learners from University of Worcester studying at the College BTEC and GNVQ learners A level students PT learners, many in employment who follow evening class programmes.</p>														

	<p>The College is also a site used by the Open university and this project will allow their Level 4 learners wireless internet access whilst on site.</p> <p>The college is a community resource and is used by a range of local societies as well as voluntary organisations. This would allow their members access to wireless internet facilities.</p>
12	<p>Are other colleges in the network involved in the project in any way:</p> <p>n/a</p>
13	<p>Explain how the outcomes of the project will meet the LLN guidelines:</p> <p>It will improve and widen access to e-learning materials for a full range of learners and other members of the community who access College facilities.</p> <p>It will encourage effective learning by widening the access on the College site to the internet.</p> <p>It will encourage the development of good practice through staff sharing ideas and resources on how the facility can be used through Inset or Departmental meetings.</p> <p>It will therefore raise awareness of e-learning innovation amongst staff.</p> <p>The project results will be available and all members of the network will be freely invited to visit the project.</p>
14	<p>What are the main risk factors and how will you plan for these:</p> <p>Lack of availability of laptops for use by HND, Access to HE or Vocational based learners – these will all be deemed a priority group for booking of laptops</p>
15	<p>How will you disseminate the findings:</p> <p>Via the LLN e-learning group.</p> <p>LLN Annual Report.</p> <p>The project will be monitored and reviewed after 6 months and one year with a report produced for the LLN.</p>
16	<p>General comments and any further information you think might support your bid:</p> <p>As a commitment to E-Learning development and this project the College is to prioritise a member of staff to become an e-guide with NIACE, who will then be able to cascade e-learning information in the College which can then be utilised in relation to this particular project.</p>