

Project Name: Production of proposals for the development of HE in Herefordshire

Amendment History:

Version No.	Date	Reason for Amendment
1	07/11/08	New Proposal

Project Manager

Geoffrey Elliott, Chair of HE for Herefordshire Management Group

Debbie Lambert, Manager HWLLN

Document Distribution

Name	Location	Responsibility	Action/Information
Geoffrey Elliott	UW	Chair of HE Herefordshire	Co-author of the project form
Debbie Lambert	LLN	Manager of the LLN	Co-author of the project form
Chris Morecroft	WCT	Members of the Steering Group	To approve to proposal
Ian Peake	HCT		
Mike Rookes	OU		
Gail Rothnie	UoB		
Donna Obrey	LLN	Project Officer for the LLN	To track and monitor project

Background

The HE for Herefordshire Management Board was established to develop HE provision for Herefordshire. Research has already been undertaken on demand for HE from employers, and a consultation process has taken place to gather ideas from stakeholders for development. The current University Challenge process offers one opportunity to acquire funding for any proposals.

Objectives of the Project

This project has three objectives:

- 1 To produce a plan to develop higher education in Herefordshire
- 2 To ascertain opportunities to bid for additional HE student numbers
- 3 To develop an application to HEFCE's Strategic development Fund under the University Challenge initiative

Project Approach

The project will employ a consultant to work alongside Geoffrey Elliott and Debbie Lambert. In view of the value of the work the University has commenced a tendering process on behalf of the HE for Herefordshire Board. The project will build upon work already completed, and the outputs of the Herefordshire seminar on 14th November. Reports will be discussed at the HE in Herefordshire Management Board and the LLN Steering Group.

Scope:

A Key Products from the project

- Business case for the development of HE in Herefordshire
- Identification of opportunities to bid for additional HE student numbers
- Agreement to proposals amongst stakeholders
- Application to HEFCE Strategic Development Fund

B Out of Scope

The project only covers the development of the plans and bid, it does not cover implementation.

Constraints

- Timescales in which to submit the bid for University Challenge

Initial Project Case

The funding will be used to employ a consultant to:

- Identify and analyse appropriate regional research
- Build upon the consultation already completed
- Make use of the ideas generated by the Seminar
- Develop a proposal for the development of HE
- Identify ASNs
- Ensure approval of the proposal by as many stakeholders as possible
- Develop a formal business case
- Write an application to the SDF

Benefits of the Project

Plan to develop HE in Herefordshire which should lead to:

- additional students for existing providers
- additional provision for people in work
- additional inter-action with employers

Key Assumptions

- That there is a demand for more HE in Herefordshire

Costs of the project

Consultant costs (to be tendered) £20,000

It is hoped that these costs will be contributed to by key stakeholders, such as Herefordshire Council, the Universities and FE Colleges.

To date, the Chair has identified potential £7,500 in non-LLN contributions (negotiations on-going)

How will the project be evaluated?

Regular research on numbers of students on courses and number of courses available;
Successful application to SDF

How will the project be sustained?

The HE for Herefordshire Management Board will take ownership of the plan

Initial Risk Log

Risks	Probability	Impact	Containment Plan
Inability to get agreement to final proposals	L	H	Contributions to the project from stakeholders; process of the HEfor Herefordshire Board; Persuasive final business case
Inability to get funding	M	H	Project contains outputs not dependent on SDF funding, especially identification of opportunities to develop HE and to acquire ASNs

Contribution to the aims of the LLN

This project will produce proposals for the development of more opportunities for potential students in employment, and will be developed with input from employers.

Project Team

Geoffrey Elliott
Debbie Lambert
Consultant