

Project Name: Re-design of the Foundation Degree in Health and Social Care

Amendment History:

Version No.	Date	Reason for Amendment
1	07/06/07	New proposal

Project Manager

Sue Cuthbert

Document Distribution

Name	Location	Responsibility	Action/Information
Liz Davies-Ward	LLN	Curriculum Lead HSC H&W	Author of proposal
Sue Cuthbert	UW	Project Manager	Co-sponsor of proposal
Geoffrey Elliott	UW	Members of LLN steering Group	To approve project
Gail Rothnie	UoB		
Mike Rookes	OU		
Chris Morecroft	WCT		
Ian Peake	HCT		
Fiona Price	HCT	Partner College	
Tina Tilmouth	Ludlow Sixth Form	Partner College	

Background

The Foundation Degree Health and Social Care has experienced problems with recruitment this last year at the University and the partner colleges. Feedback from the recent Health and Social Care conference indicated that the Foundation Degree should be re designed to give it greater currency within the workplace.

Objectives of the Project

- To create a FD which is more in line with employer/ee requirements
- To examine the possibility of embedding the Registered Management Award
- To produce a blended delivery model

Project Approach

It is proposed that the new FD will be ready for September 08 therefore curriculum development will begin immediately. A provisional date for the 5th September has been arranged to begin discussions about possible changes to the curriculum.

Scope:

A Key Products from the project

- A revised curriculum offer which meets the needs of employers and employees
- A document which is ready for internal scrutiny
- A document which is ready for external validation
- A greater understanding of FDs
- Improve recruitment and retention onto the programme
- Progression opportunities for Level 3/4 Health and Social Care students
- Progression opportunities for BA / BSC courses
- The opportunity for students to APL onto the FD

B Out of Scope

None

Constraints

- * The project team need to be aware of key dates within the Quality Assurance process.
- * The team need to be mindful of busy periods for partner staff and employers

Initial Project Case

The plan is as follows:

- A preliminary meeting with current stakeholders to include a student representative
- Teaching staff to be bought out of teaching to be part of the curriculum development team
- A series of meetings to track project progress
- A series of awareness raising sessions with employers and employees
- The project lead to produce document for internal scrutiny
- The DVD to be written for external scrutiny and validation

Benefits of the Project

- The employers/employees will benefit from a course which is Fit for Purpose
- The course will meet the requirements set by the relevant sector skills councils
- Partner colleges will benefit from an increase in applications for the course
- The two Counties will benefit from a highly skilled and well educated workforce

Key Assumptions

- Partner colleges will release staff for curriculum development
- The end product will be an example of true collaboration between employers, HEI and FE colleges
- There will be an increase in applications to the course

Costs

The LLN will make funds available to partner colleges to release staff for curriculum development activities up to £5000 in total.

How will the project be evaluated?

- Increase in the number of applications
- Proportion of students taking the programme progressing to full degree with honours
- Identification of the most useful elements could be applied in other contexts

How will the project be sustained?

Some commitment to running the course once developed.

Initial Risk Log

The following table summarises the risks that have been identified that may prevent the project being completed to the required quality, budget and timescale. The probability and impact of each risk has been graded as low, medium or high to indicate the relative importance attached to each element of risk.

Risks	Probability	Impact	Containment Plan
Teaching staff unable to be released	L	H	Use of other college staff
Difficulty bringing project team together	L	H	Set diary dates at the start of the project
Lack of ownership for development by partner colleges	M	M	Involve partner colleges at the start of the project and ensure release funds are available
Lack of awareness of FD	M	M	Provide marketing material for FDs and raise profile

Project Team

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Fiona Price

Liz Davies-Ward

Tina Tilmouth

Representatives from Primary Care Trust and Acute Hospital Trusts across the two Counties